**TERMS OF REFERENCE FOR STUDY VISIT**

in the framework of the project: Public Participation and Effective Water Governance in Masty District (NEAR – TS/2017/391-416)

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| 1 | Number of participants from Belarus | Total 12 people:  3 from NGOs  3 from local authorities of Masty district  3 from housing and utilities of Masty district (Mastovskiy vodokanal)  1 from State institution "Mastovsky district center of hygiene and epidemiology"  1 from Grodno Regional Committee of Natural resources and environmental protection  1 interpreter |
| 2 | A program of the study visit and subjects of interest | A program of the study visit shall be developed by the hosting organization in cooperation with IPO “Ecopartnership”.  The program shall include the following:   * meeting with 1-2 municipalities; * visiting the following sites and objects in small towns with the population under 20 000 citizens:   + water supply enterprises;   + enterprises providing wastewater service;   + wastewater treatment facilities (small and medium scale, for example using technologies of energy forests, wetlands, generation of energy from waste water and etc.);   + other water enterprises. |
| 3 | Duration of study visit and time frame | 6 days including travel from Belarus and back.  Possible dates: July – October. Will be discussed. |
| 4 | Local transportation | The delegation will rent a mini bus, which will be used for a local transportation as well. |
| 5 | Interpreter | The service of interpreter (English/Polish -Russian) will be provided and paid by IPO “Ecopartnership”. |
| 6 | Visa arrangement | A hosting organization shall provide invitations for visa for the participants of study visit not later than one month before travel. Communicate with the embassy if necessary. |
| 7 | Hotel arrangement | A hosting organization will book accommodation for participants of study group: single rooms with breakfast. The rate of the accommodation will not exceed 80 Euro per night. |
| 8 | Lunches and dinners | Lunches and dinners shall be arranged by a hosting organization and paid by IPO “Ecopartnership”. The maximum cost per person per day shall not exceed 40 Euro. |

Offers with detailed program and financial expectations and requests for additional information should be sent to Ms. Galina Vereshnya, IPO “Ecopartnership” [gv@ecopartnerstvo.by](mailto:gv@ecopartnerstvo.by).