**TERMS OF REFERENCE FOR STUDY VISIT**

in the framework of the project: Public Participation and Effective Water Governance in Masty District (NEAR – TS/2017/391-416)

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| 1 | Number of participants from Belarus  | Total 12 people: 3 from NGOs3 from local authorities of Masty district 3 from housing and utilities of Masty district (Mastovskiy vodokanal)1 from State institution "Mastovsky district center of hygiene and epidemiology"1 from Grodno Regional Committee of Natural resources and environmental protection1 interpreter  |
| 2 | A program of the study visit and subjects of interest | A program of the study visit shall be developed by the hosting organization in cooperation with IPO “Ecopartnership”.The program shall include the following: * meeting with 1-2 municipalities;
* visiting the following sites and objects in small towns with the population under 20 000 citizens:
	+ water supply enterprises;
	+ enterprises providing wastewater service;
	+ wastewater treatment facilities (small and medium scale, for example using technologies of energy forests, wetlands, generation of energy from waste water and etc.);
	+ other water enterprises.
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| 3 | Duration of study visit and time frame | 6 days including travel from Belarus and back.Possible dates: July – October. Will be discussed.  |
| 4 | Local transportation  | The delegation will rent a mini bus, which will be used for a local transportation as well.  |
| 5 | Interpreter | The service of interpreter (English/Polish -Russian) will be provided and paid by IPO “Ecopartnership”.  |
| 6 | Visa arrangement  | A hosting organization shall provide invitations for visa for the participants of study visit not later than one month before travel. Communicate with the embassy if necessary.  |
| 7 | Hotel arrangement  | A hosting organization will book accommodation for participants of study group: single rooms with breakfast. The rate of the accommodation will not exceed 80 Euro per night.  |
| 8 | Lunches and dinners  | Lunches and dinners shall be arranged by a hosting organization and paid by IPO “Ecopartnership”. The maximum cost per person per day shall not exceed 40 Euro. |

Offers with detailed program and financial expectations and requests for additional information should be sent to Ms. Galina Vereshnya, IPO “Ecopartnership” gv@ecopartnerstvo.by.